



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Leo Loiselle, CPA, Treasurer  
Collins for Senator  
P.O. Box 1096  
Bangor, ME 04402

AUG 18 2000

Identification Number: C00314575

Reference: Year End Report (7/1/99-12/31/99)

Dear Mr. Loiselle:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

-On Schedule B of your report, you have disclosed contributions to or expenditures made on behalf of a federal candidate for which you have failed to provide the state, office sought, and district (if applicable). Please amend your report to include the missing information in the field titled "Purpose of Disbursement" for each applicable entry. (11 CFR §104.3(b)(3)(v))

Any amendment or clarification should be filed with the Secretary of the Senate, 232 Hart Senate Office Building, Washington, DC 20510. If you need assistance, please feel free to contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Matthew S. Kern  
Reports Analyst  
Reports Analysis Division